



**A Voice for Older  
People in Care**

**The Relatives & Residents Association**

1 The Ivories  
6 – 18 Northampton Street  
London N1 2HY

Tel 020 7359 8148  
Fax 020 7726 6603  
Email info@relres.org  
Web www.relres.org  
Helpline 020 7359 8136

## Bankers Order

To (write the name & address of your bank) .....

.....

.....

On the.....(day) of.....(month).....(year)<sup>1</sup> and on the same day in each of the following .....(years),  
making ..... payments<sup>2</sup> in all

please pay the sum of £.....(figures), .....(words)

to The Co-operative Bank, PO Box 250, Skelmersdale WN8 6WT (Sort Code 08-92-99)  
for the credit of The Relatives and Residents Association, account number 65123605

Name:.....

Address:.....

.....

Postcode:.....Tel:.....Email:.....

Account Number:.....

Signed:.....Date:.....

**Notes:**

1 This date should be at least three weeks after the date of sending this form

2 The total number of payments should be a minimum of 4, in accordance with the Deed of  
Covenant (if applicable)

**Please return the completed form to the R&RA (not to your bank):**

**The Relatives & Residents Association**

1 The Ivories, 6-18 Northampton Street, London N1 2HY

Chair Judy Downey

The Relatives & Residents Association is a Company Limited by guarantee (No.2813362) and a Registered Charity (No.1020194)

## Gift Aid Declaration (not applicable for organisations)

Gift aid means that if you pay UK income tax then we can claim 25% on top of your donation from the government

Title.....Forename(s).....

Surname.....

Address.....

.....

.....Post Code.....

Email address.....

I want the charity to treat (tick as appropriate)

- the enclosed donation of £.....
- the donation of £.....which I made on...../...../.....
- all donations I make from the date of this declaration until I notify you otherwise
- all donations I have made since 6 April 2000 and all donations I make from the date of this declaration until I notify you otherwise

as Gift Aid donations.

Signature.....Date...../...../.....

### NOTES

1. The HM Revenue & Customs has advised the Association that “donations” includes membership subscriptions
2. If your Declaration covers donations/subscriptions you may make in the future: please notify the Association if you change your name or address while the Declaration is still in force; you can cancel the Declaration at any time by notifying the Association – it will then not apply to donations/subscriptions you may make on or after the date of cancellation, or such other date as you may specify.
3. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the Association reclaims on your donations/subscriptions in the tax year currently 25p for each £1 you give).
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Association reclaims, you can cancel your declaration (see note 2).
5. If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment Tax Return.
6. If you are unsure whether your donations/subscriptions qualify for Gift Aid tax relief, ask the Association. Alternatively, you can ask your local Tax Office for leaflet IR 113 Gift Aid.

December 2011